



MINUTES OF BAC MEETING/PRE-BID

Project: **CONSTRUCTION OF PERIMETER FENCE (PHASE 1) AT CABADBARAN CITY DISTRICT JAIL NEW SITE**

Venue: Conference Room, BJMPRO CARAGA

Date & Time: November 23, 2023 at 10:00 AM

Attendance:

BIDS AND AWARDS COMMITTEE

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| 1. JSINSP RYANNE JANE KARLA C CONGRESO | BAC Chairperson |
| 2. JSUPT ROSENETTE G ROSERO | BAC Member |
| 4. JCINSP DIOVIN C AUZA (virtual) | BAC Member |
| 5. JSINSP ARTURO R ESPOS JR | Head, BAC Secretariat |
| 6. JSINSP MARICAR C GONZALES | Head, TWG |
| 7. SJO3 Gerry S Moncano | TWG |
| 8. JO2 Gerald G Baloyos | TWG |
| 9. JO1 Breta Mae T Acedo | BAC Secretariat |

OBSERVER

Ralph Tagarda – COA Representative

PICE and Taytay sa Kauswagan Inc. were notified but were not able to send their representatives.

PROSPECTIVE BIDDER

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| Engr. Ronil Sabornido | – ETP Builders |
| Mr. Jey Makinano | - ZA Constructions |
| Mr. Joenile Junio | - C & R Construction Supply |
| Mr. Michael Yape | - C & R Construction Supply |
| Ms. Alvie Sago | - ME3 Construction |
| Mr. Dennis Zerrudo | - BN Builders & Construction Supplies Inc. |

I. Invocation

The meeting started with a prayer through an audio presentation.

II. Call to Order:

46 The BAC Vice Chairperson, JSINSP RYANNE JANE KARLA C CONGRESO, Presiding
47 Officer, asked the Secretariat to check the attendance of the BAC Members and to
48 certify if there is a quorum.

49 Head, BAC Secretariat, JSINSP ARTURO R ESPOS JR, certified that there is a
50 quorum.
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52 The BAC Vice Chairperson called the Pre-Bid to order and requested the Secretariat
53 to introduce the members of the TWG, Secretariat, observers, and prospective
54 bidder.
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56 **III. Meeting Proper:**

57 JSINSP ARTURO R ESPOS JR, discussed the documentary requirements,
58 preparation of bidding documents, bidder's responsibilities, viz;
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60

61 Project Name	Construction of Perimeter Fence (Phase 1) at 62 Cabadbaran City District Jail New Site
63 Location	Purok Maong, La Union, Cabadbaran City
64 ABC	Php 8,730,000.00
65 Contract Duration	Ninety-eight (98) calendar days

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68 a. Guidelines for the Bidders as Stated in the 6th Edition of PBD of BJMP CARAGA
69 - Bids shall be prepared in two (2) copies.
70 - Bids shall be submitted in the official form prescribed by the BAC.
71 - Bidding procedure shall be a non-discretionary pass/fail criterion.
72 - BJMP CARAGA BAC reserves the right to reject any and all bids, declare a
73 failure of bidding, or not award the contract at any time prior to contract
74 award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of
75 RA 9184 without thereby incurring any liability to the affected bidder or
76 bidders.
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78 b. Technical and Financial Component Envelope
79 - These can be found in the Section IX of the Bidding Documents.
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81 c. Procurement Activity Schedule
82 - Opening of Bids - December 6, 2023, 10:00 AM
83 - Evaluation of Bids - December 7, 2023, 10:00 AM
84 - Post Qualification - TBA
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86 d. Responsibility of the Bidders
87 - The Bidder, by the act of submitting its Bid, shall be deemed to have
88 inspected the site, determined the general characteristics of the
89 contracted Works and the conditions for this Project, such as the location
90 and the nature of work; (b) climatic conditions; transportation facilities;
91 nature and condition of the terrain, geological conditions at the site (c)
92 communication facilities, requirements, location, and availability of
93 construction aggregates and other materials, labor, water, electric
94

95 power, and access roads; and (d) other factors that may affect the cost,
96 duration and execution or implementation of the contract, project, or
97 work and examine all instructions, forms, terms, and project
98 requirements in the Bidding Documents. (Section II Paragraph 3)
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100 He then emphasized that payment of the said project may be delayed because the
101 funds will be requested to the National Headquarters and an inspecting team from
102 there will conduct an inspection of every progress billing for the check and balance
103 of the requested accomplishment.
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105 The BAC Vice Chairperson informed the prospective bidder that they may now raise
106 their queries and clarifications.
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Questions	Answer
Does the Regional Office not have an inspection team?	The Regional Office typically has an inspection team but the final say will be from the inspection team of the National Headquarters.
Is there an advance billing?	Yes, there is, but we cannot guarantee that the processing will be fast.
Is there no need for a certificate of appearance for the site inspection?	Yes, the moment you buy the bid documents we assume that you have already inspected the site as mentioned in Section II (3) however, if you need assistance from the BJMP Personnel, we will provide.
Availability of the personnel for the site inspection.	Upon your request, it could be 1:00 PM today.

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122 It was then agreed that site inspection would be conducted at 1:00 PM by the
123 prospective bidders together with the personnel from the Logistics Division.
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125 JSUPT ROSENETTE G ROSERO, BAC Member, reminded the prospective bidders
126 that late bids will not be accepted. It happened that the bidder was late for a few
127 minutes because in their time it was not yet 10:00 AM but the time of the BAC
128 will prevail.
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130 The BAC Vice Chairperson also informed the prospective bidders that they may
131 still send their queries and clarifications in writing, addressed to the BAC and to
132 be submitted not later than ten (10) calendar days before the Opening of the Bids.
133 Further, BAC Chairperson informed the prospective bidders that any statement
134 made in this pre-bid conference shall not modify the terms of the bidding
135 documents, unless such statement is specifically identified in writing as an
136 amendment, thereto and issued as a supplemental/bid bulletin that will be posted
137 in the PhilGEPS and the BJMP website and it is the responsibility of the bidders to
138 inquire and secure such supplemental bid bulletin that may be issued by the BAC.
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140 **IV. Adjournment:**

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142 There being no other remaining topics for discussion, the BAC Meeting/ Pre-Bid
143 Conference adjourned at 10:45 AM.

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Prepared by:


Breta Mae T Acedo
Jail Officer 1
Member, BAC Secretariat

Noted by:


ARTURO R ESPOS JR
Jail Senior Inspector
Chief, Logistics Division
Head, BAC Secretariat

Approved by:


RYANNE JANE KARLA C CONGRESO
Jail Senior Inspector
Presiding Officer
Vice Chairperson, BJMP-Caraga BAC